

Louisiana Licensed Professional Vocational Rehabilitation Counselors Board of Examiners

Minutes for 07/18/2025

10:08 am – 10:55 am

1. Meeting called to order at 10:08 am on July 18, 2025. In attendance were Ashley Lastrapes, Tom Mungall, Danielle Rhodes, and Louis Lipinski. Also present was Linda Alwood and Marleen Landry.
2. The minutes of the prior meeting were approved.
3. The financial report was reviewed and accepted as presented.

The budget for 2025-2026 was reviewed and amended to reduce projected income from Supervisor Training by \$400. Louie Lipinski moved, seconded by Tom Mungall and unanimously carried to approve the budget as amended.

The board reviewed and unanimously approved the renewal of the contract with River Management Enterprises, LLC.
4. License Renewals – Marleen Landry reported to date we have 179 licenses, of which 136 have been renewed and 43 are pending. Additional reminders will be sent to those pending.
5. Provisional update – Marleen reported two provisional licensees will complete their two years of supervision before our November 7th meeting. The board agreed to review the documentation at the November 7th meeting and if approved to make their license retroactive to the date they completed the supervisory requirements.
6. Applications for Licensure: Elizabeth Bernard submitted an application for licensure. Danielle Rhodes moved, seconded by Tom Mungall to approve her application pending

receipt of her payment and submittal of an original copy of her transcript. The motion passed unanimously.

7. Ashley Lastrapes agreed to prepare 10 questions for those taking the test for supervisor training online.

There being no further business to come before the board, the meeting adjourned at 10:55 am.

Respectfully submitted,

Ashley Lastrapes